

Navigating the new style Agenda

City of Rockville Agendas now have a new look and feel. This new styling uses more recent PDF technology, allowing the Agenda and the supporting legislative item documentation to now be bundled together. Bundling the documentation makes for easier printing, downloading, and navigating.

New Agenda Styling Overview:

1. Download time and wait-time to display the Agenda is longer, because all the supporting documentation is included as part of the same file, making it significantly larger. Previously, viewers would open supporting documentation for each Agenda item separately.
2. The first page or two is the Agenda also known as the Agenda Outline (this remains unchanged).
3. Icons for viewing supporting documentation, no longer appear next to Agenda items. Rather, the supporting documentation is behind the Agenda sequentially.
4. On the bottom-right of each page after the Agenda/Agenda Outline is a **Packet Pg.** number, this is the sequential page number for all Agenda documentation for a specific meeting.
5. On Agenda items that have supporting documentation, the Agenda Item Number and, if appropriate, the attachment letter will appear in the top right-hand corner of the page. For example, an 8 at the top indicates this is the documentation for Agenda item 8. 8a, indicates this is the first attachment for Agenda item 8.
6. Agenda item attachments are also labeled along the right-hand side with the Agenda Item Number, Attachment Letter, Attachment Name and, in parentheses, the shortened Agenda item name.
7. In the Bookmark view, only Agenda Items with a + or > have supporting documentation (see your browser brand below for details). Some Agenda items do not have any associated documentation, for example "Pledge of Allegiance", and will not display a + or >.

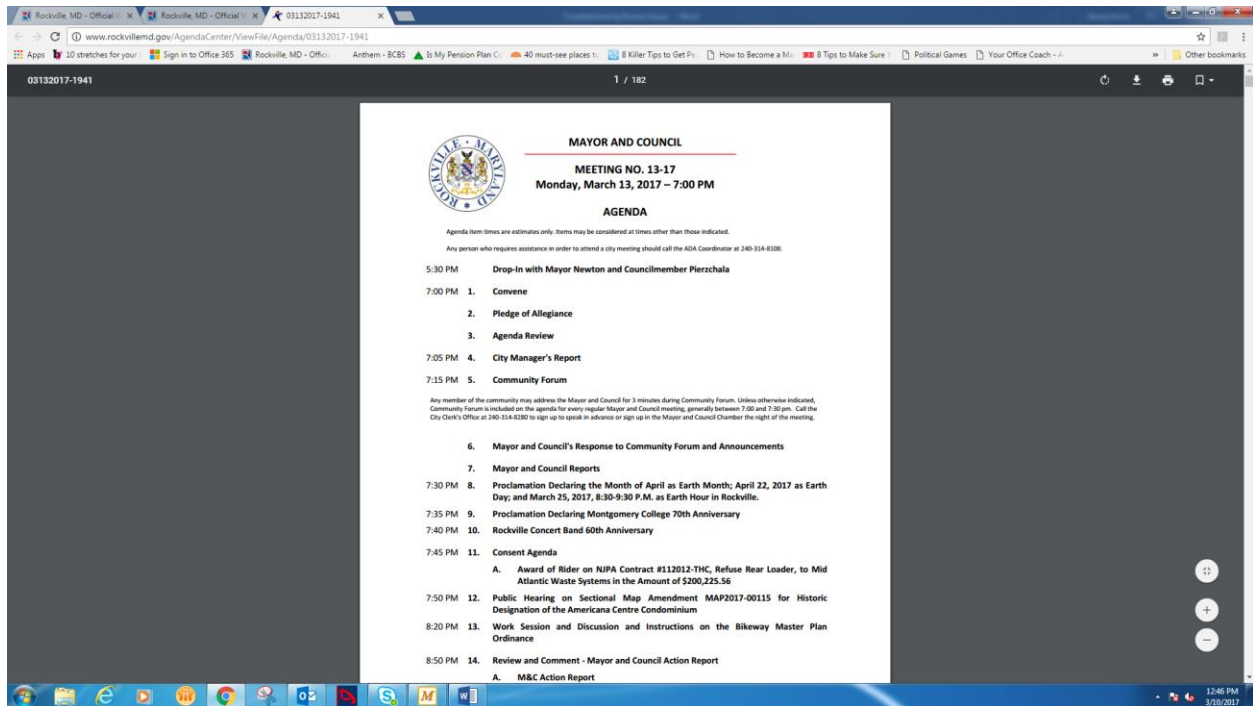
Please refer to the brand of browser you are using for guidance on navigating the Agenda.

Note: Still having problems? Please refer to Troubleshooting Browser Issues.

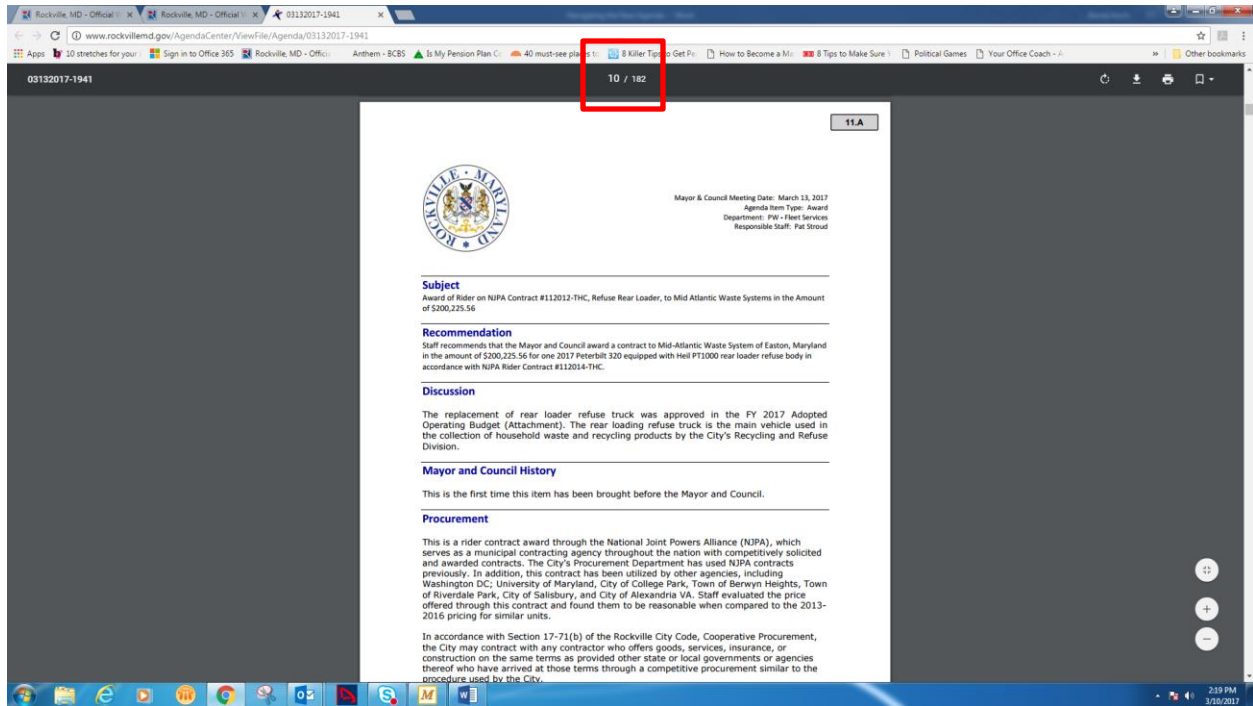
Chrome (Google)

There are several options for navigating through the Agenda:

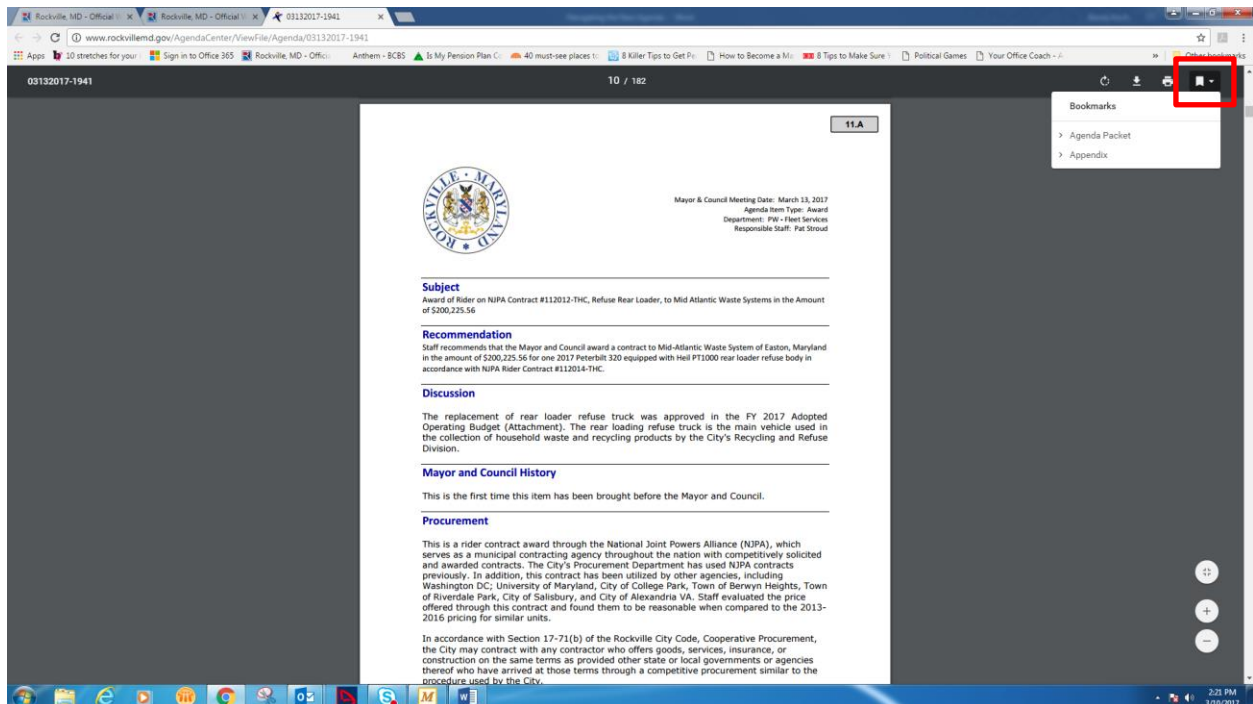
1. Use the scroll bar on the right-hand side to traverse slowly through the entire packet.



2. Jump to a specific page by entering the page number in the current page field (left-side) on the top center of the PDF toolbar.



3. Display Bookmarks for Agenda items and attachments by clicking the arrow next to the Bookmark icon on the PDF toolbar to open the Bookmarks menu.



4. Navigate to individual Agenda item pages by clicking on the > next to the description to expand the section. Then, click on the Agenda item sub-descriptions underneath the section to view that Agenda item detail.

Rockville, MD - Official

03132017-1941

www.rockvillemd.gov/AgendaCenter/ViewFile/Agenda/03132017-1941

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03132017-1941

Mayor & Council Meeting Date: March 13, 2017
Agenda Item Type: Proclamation
Department: PW - Environmental Management
Responsible Staff: Erica Shangara

Subject
Proclamation Declaring the Month of April as Earth Month; April 22, 2017 as Earth Day; and March 25, 2017, 8:30-9:30 P.M. as Earth Hour in Rockville.

Recommendation
Staff recommends that the Mayor and Council read, approve, and present the proclamation to the members of the Rockville Environment Commission and staff from the Environmental Management Division of the Public Works Department who are in attendance.

Discussion
Rockville hosts numerous events throughout the month of April to recognize Earth Month, Earth Day, and promote environmental stewardship (a list of events is included in the Next Steps section of this agenda item). Additional information on all events, registration information, and tips for helping the environment are available at www.rockvillemd.gov/earthmonth.
April 22, 2017 is the 47th anniversary of the first Earth Day, where events are held worldwide to appreciate and raise awareness about the Earth's natural environment. Founded in 1970, Earth Day was organized as an environmental teach-in on several college campuses and signaled the beginning of the modern environmental movement. Earth Day is now celebrated in more than 192 countries and is coordinated globally by the Earth Day Network.
Earth Hour is a worldwide movement organized by the World Wildlife Fund to raise awareness for climate action by encouraging individuals, communities, households, and businesses to turn off their non-essential lights for one hour, from 8:30 to 9:30 p.m. on the last Saturday in March. Earth Hour started as a lights-off event in Sydney, Australia in 2007. Since then, over 7,000 cities and towns have participated across 178 countries and territories. In observance of Earth Hour, the City will turn off all nonessential lights at the Gule Maintenance Facility on March 25.

Mayor and Council History
The Mayor and Council recognize Earth Month, Earth Day, and Earth Hour each year with a proclamation.

Next Steps

Bookmarks

- Agenda Packet
- Regular Meeting
 - Roll Call
 - Drop-In with Mayor Newton
 - 1. Convene
 - 2. Pledge of Allegiance
 - 3. Agenda Review
 - 4. City Manager's Report
 - 5. Community Forum
 - 6. Mayor and Council's Res...
 - 7. Mayor and Council Repo...
 - 8. 1450 - Earth Month 2017
 - Printout: 1459 - Earth M...
 - 9. Earth Day Proclamation
 - 9. 1478 : Montgomery Coll...
 - 10. 1510 : Rockville Concer...
 - 11. Consent Agenda
 - 12. 1453 : Public Hearing ...
 - 13. 1518 : Work Session an...
 - 14. Review and Comment ...
 - 15. Review and Comment ...

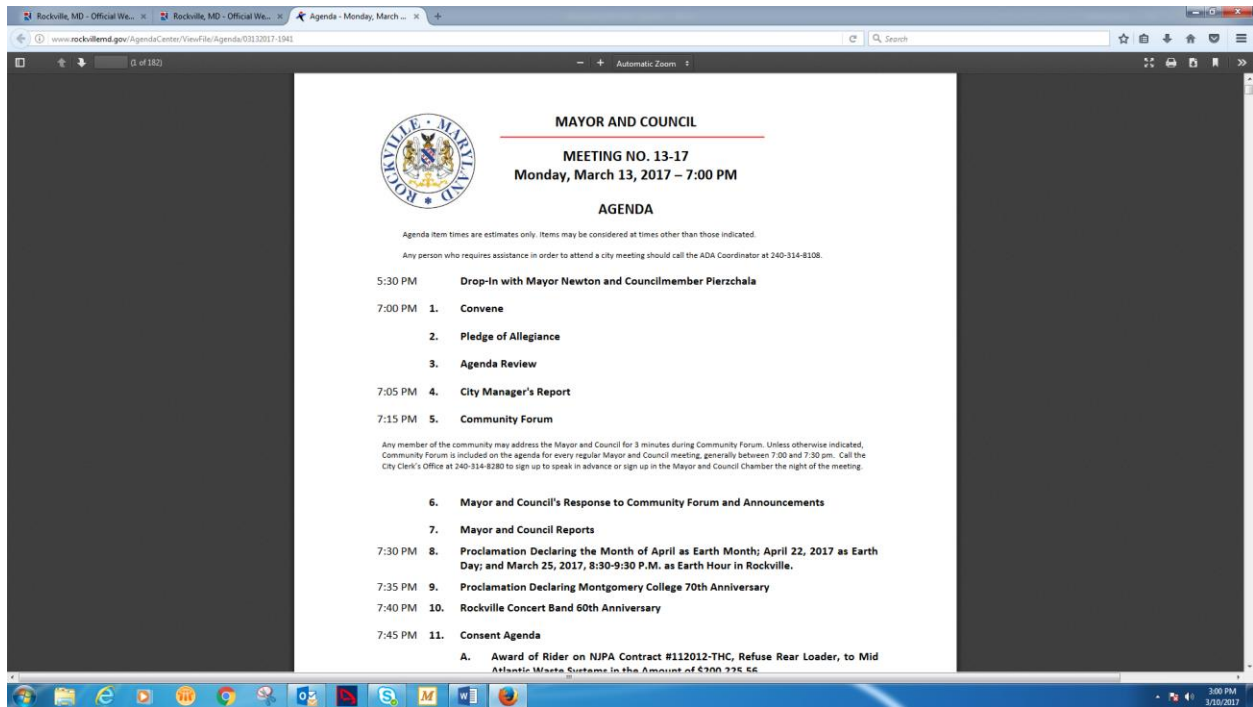
Date Time Email Location

3:35 PM 3/10/2017

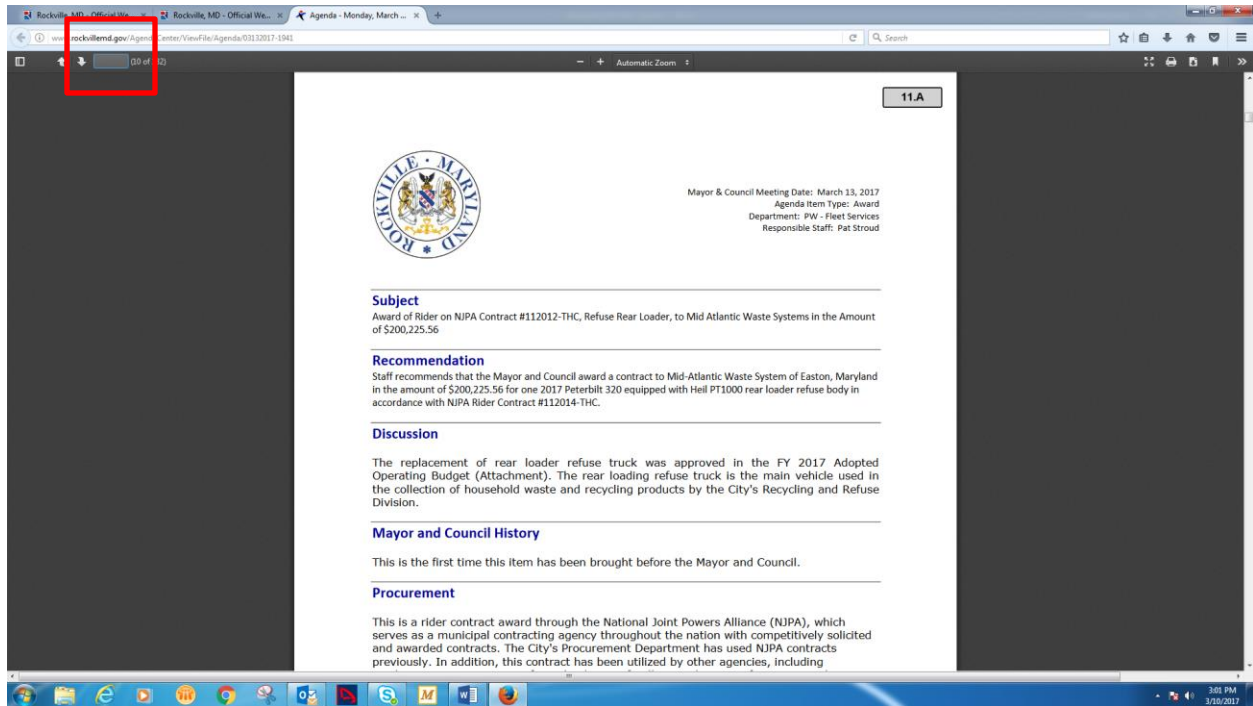
Firefox (Mozilla):

There are several options for navigating through the Agenda:

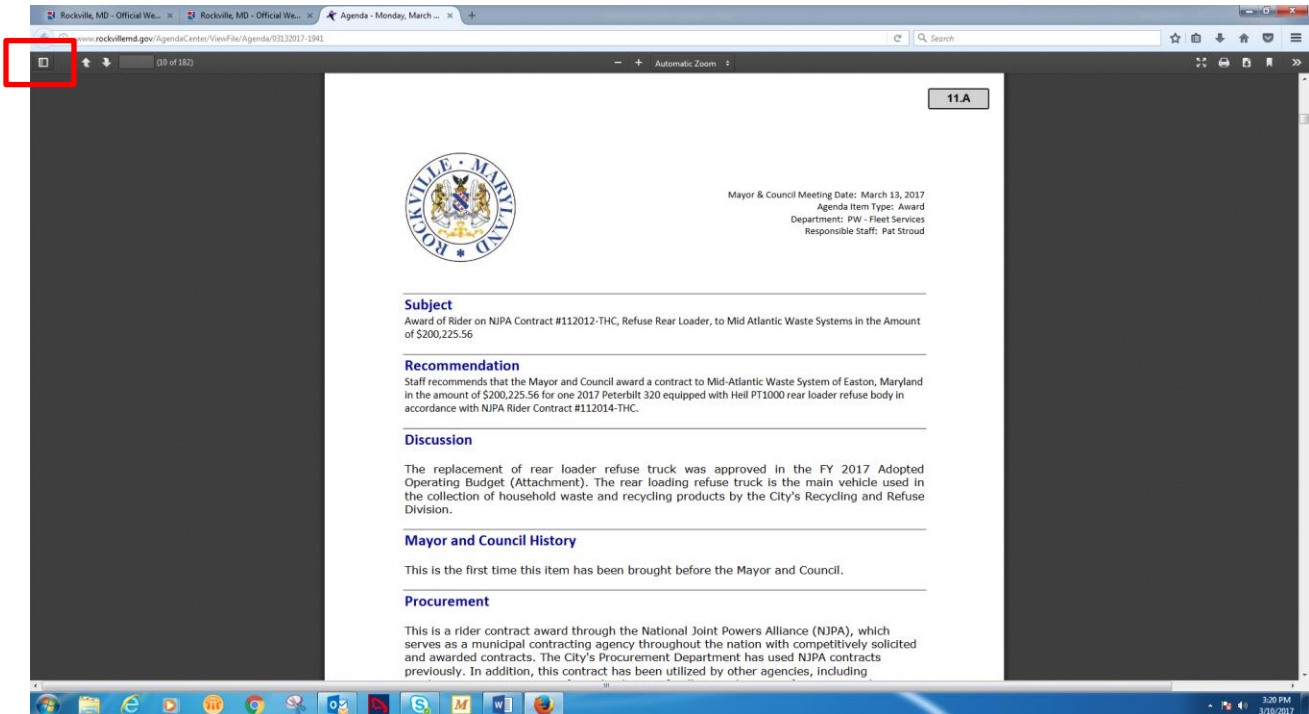
1. Use the scroll bar on the right-hand side to traverse slowly through the entire packet.



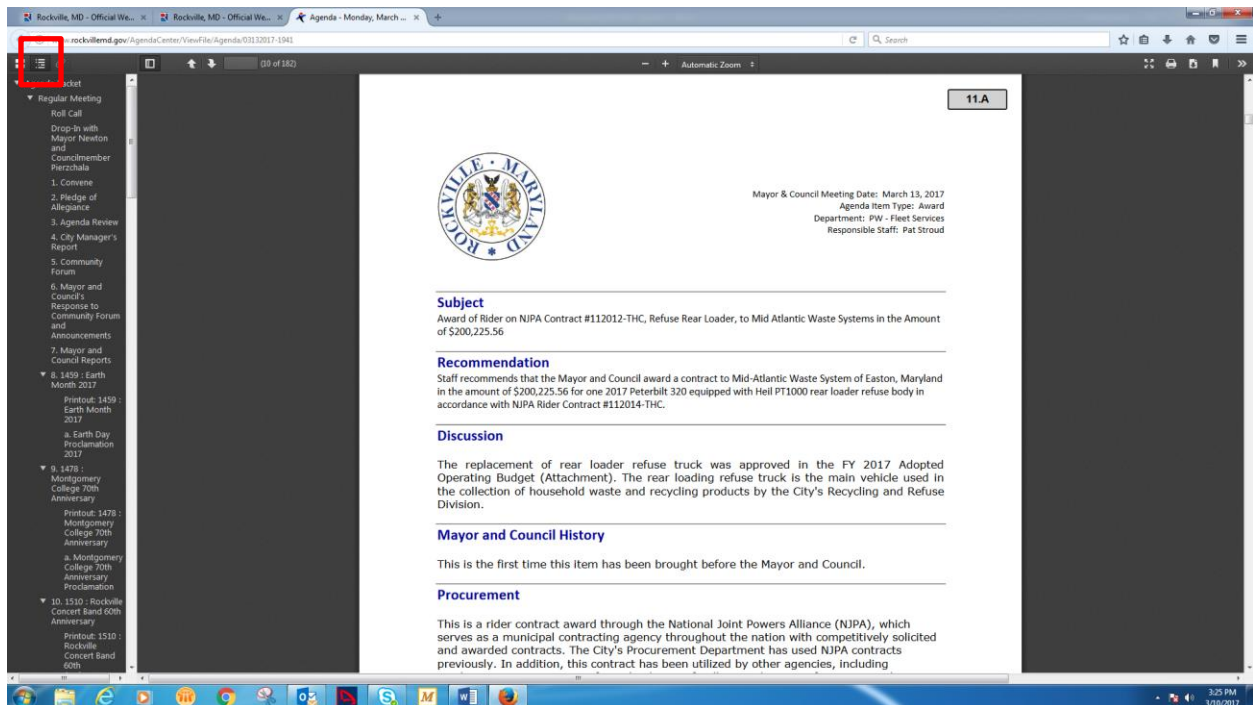
2. Jump to a specific page by entering the page number in the field to the left of the page identifier information on the PDF toolbar.



3. View document page thumbnails or outline by clicking on the Toggle Slider button on the PDF toolbar.



3a. Click the Show Document Outline button to display the Agenda Outline after opening the thumbnail view (see 3 above).



3b. After opening the document outline view, navigate to individual Agenda item pages by clicking on the > next to the description to expand the section. Then, click on the Agenda item sub-descriptions underneath the section to view that Agenda item detail.

The screenshot shows a web browser window displaying the Rockville, MD Official Website. The browser tabs include 'Rockville, MD - Official We...', 'Rockville, MD - Official We...', and 'Agenda - Monday, March...'. The address bar shows 'www.rockvillemd.gov/AgendaCenter/ViewFile/Agenda/03132017-1941'. The page title is 'Agenda - Monday, March...'. The sidebar on the left lists the agenda packet items, with item 8, 'Earth Month 2017', highlighted in red. The main content area displays the details for item 8, including the Mayor & Council Meeting Date (March 13, 2017), Agenda Item Type (Proclamation), Department (PW - Environmental Management), and Responsible Staff (Erica Shingara). The subject is 'Proclamation Declaring the Month of April as Earth Month; April 22, 2017 as Earth Day; and March 25, 2017, 8:30-9:30 P.M. as Earth Hour in Rockville.' The recommendation is 'Staff recommends that the Mayor and Council read, approve, and present the proclamation to the members of the Rockville Environment Commission and staff from the Environmental Management Division of the Public Works Department who are in attendance.' The discussion includes information about Earth Month events and Earth Hour.

Agenda Packet

- Regular Meeting
 - Roll Call
 - Drop-In with Mayor Newton and Councilmember Pierzchała
 - 1. Convene
 - 2. Pledge of Allegiance
 - 3. Agenda Review
 - 4. City Manager's Report
 - 5. Community Forum
 - 6. Mayor and Council's Response to Community Forum and Announcements
 - 7. Mayor and Council Reports
 - 8. 1459 : Earth Month 2017
 - 9. 1478 : Montgomery College 70th Anniversary
 - 10. 1510 : Rockville Concert Band 60th Anniversary

Mayor & Council Meeting Date: March 13, 2017
Agenda Item Type: Proclamation
Department: PW - Environmental Management
Responsible Staff: Erica Shingara

Subject
Proclamation Declaring the Month of April as Earth Month; April 22, 2017 as Earth Day; and March 25, 2017, 8:30-9:30 P.M. as Earth Hour in Rockville.

Recommendation
Staff recommends that the Mayor and Council read, approve, and present the proclamation to the members of the Rockville Environment Commission and staff from the Environmental Management Division of the Public Works Department who are in attendance.

Discussion
Rockville hosts numerous events throughout the month of April to recognize Earth Month, Earth Day, and promote environmental stewardship (a list of events is included in the Next Steps section of this agenda item). Additional information on all events, registration information, and tips for helping the environment are available at www.rockvillemd.gov/earthmonth

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Internet Explorer (Microsoft):

There are several options for navigating through the Agenda:

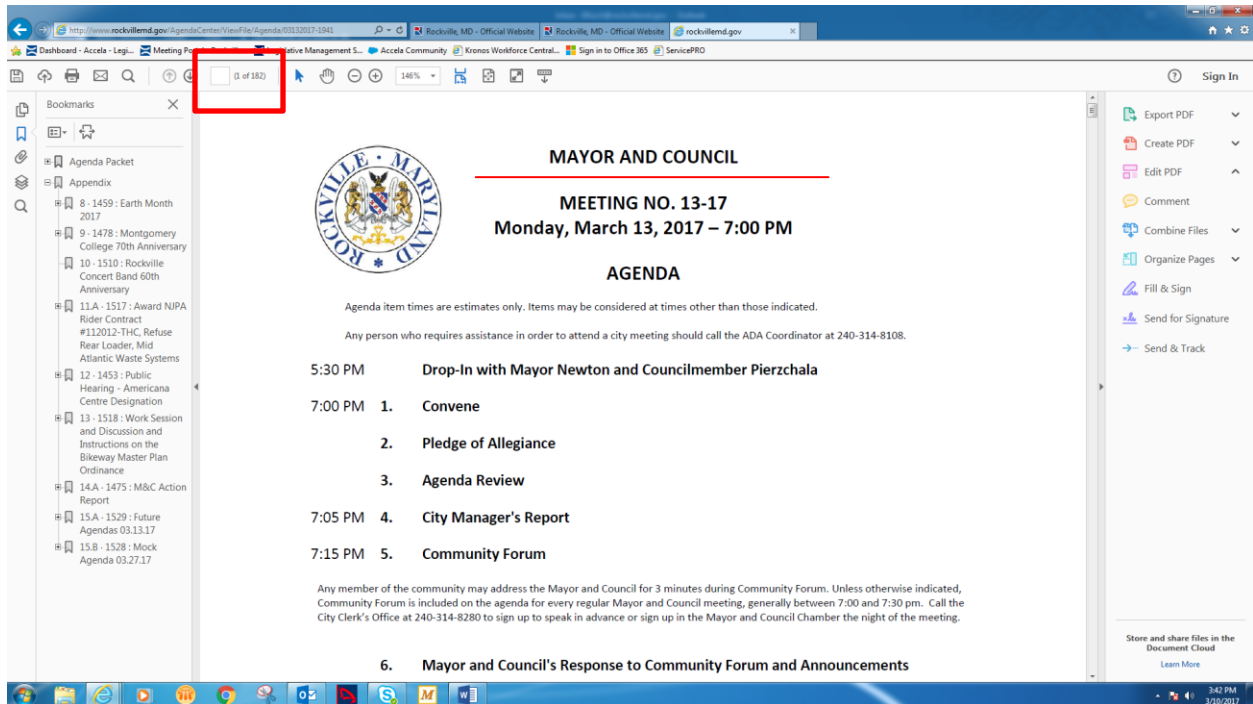
1. Use the scroll bar on the right-hand side to traverse slowly through the entire packet.

The screenshot shows a web browser window displaying the Rockville, MD Official Website. The page is titled "MAYOR AND COUNCIL MEETING NO. 13-17 Monday, March 13, 2017 – 7:00 PM AGENDA". The agenda items are listed as follows:

- 5:30 PM Drop-In with Mayor Newton and Councilmember Pierzchala
- 7:00 PM
 - 1. Convene
 - 2. Pledge of Allegiance
 - 3. Agenda Review
- 7:05 PM 4. City Manager's Report
- 7:15 PM 5. Community Forum
- 6. Mayor and Council's Response to Community Forum and Announcements

On the left side, there is a "Bookmarks" sidebar with a list of agenda items, including "8 - 1459 : Earth Month 2017", "9 - 1478 : Montgomery College 70th Anniversary", "10 - 1510 : Rockville Concert Band 60th Anniversary", "11.A - 1517 : Award NIPA Rider Contract #112012-THC Refuse Rear Loader, Mid Atlantic Waste Systems", "12 - 1453 : Public Hearing - Americana Centre Designation", "13 - 1518 : Work Session and Discussion and Instructions on the Bikeway Master Plan Ordinance", "14.A - 1475 : M&C Action Report", "15.A - 1529 : Future Agendas 03.13.17", and "15.B - 1528 : Mock Agenda 03.27.17". On the right side, there is a "Sign In" button and a list of actions: "Export PDF", "Create PDF", "Edit PDF", "Comment", "Combine Files", "Organize Pages", "Fill & Sign", "Send for Signature", and "Send & Track". At the bottom right, there is a "Store and share files in the Document Cloud" link.

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